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Government of NCT of Delhi  
Department of Urban Development  
9th Level C- Wing, Delhi Sachivalaya  
P. Estate, New Delhi  
PH.NO.- 22392343

F. 18/(256)/A/0.2.12/2012 1797  
TENDER NOTICE

date 29/5/14

**Sub: Request for submitting Tender/ Quotation for Translation Material in Hindi**

On the behalf of the Lt. Governor, Delhi Urban Development Deptt. Invites Seal Tender/Quotation from eligible and qualified Impaneled Person/Agencies for translation of material from English to Hindi. The work includes translation from English to Hindi. The work includes translation from English to Hindi in respect development work executed by MCD, DJB, DDA, DSIC, PWD, Land & I&FC Deptt. Etc. In 70 Assembly Constituencies of Delhi. The work is urgent being a CIC matter and need to be completed within a fixed time period. The Quantum of translation words are approximately 2 lakh. The last date of submission of document in box is 27/06/2014 and tender will be opened on 07/07/2014.

S.No.	No. of Item	Quantity(Approx)
1.	Translation from Eng. To Hindi with regard to development work done by various agencies under the MLALAD Scheme.	2 lakh
2.	Hindi typing with regard to development work done by various agencies under the MLALAD Scheme.	2 lakh
3.	Vetting Translation work from Eng. To Hindi with regard to development work done by various agencies under the MLALAD Scheme.	2 lakh
4.	Proof reading of translation work of Hindi with regard to development work done by various agencies under the MLALAD Scheme.	2 lakh

**Terms & Condition**

1. The work shall be completed in all respect within two month from the date of award of work.
2. The work being of urgent nature therefore no extension of time shall be granted.
3. No. advance payment will be made. Entire amount will be paid after the completion of works and to the satisfaction of the Competent Authority.
4. All original documents shall be returned along with one translation copy and with soft copy.
5. No stationary/electronic items will be provided by the Deptt.
6. No space/ accommodation /rent will be provided by the Deptt.
7. Discloser of any amount of work will be viewed seriously and serious action will be taken

TO

Sh. Sukhdev Raj  
Deptt. of Art, Culture & Language  
CNCTD  
7<sup>TH</sup> Level, 'c' wing  
Delhi secretariat New Delhi

(G.S Rawat)

  
Dy. Director (Plg.)  
UD Deptt. GNCTDE