

**GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF URBAN DEVELOPMENT
10TH LEVEL, C-WING, DELHI SECRETARIAT
I.P. ESTATE : NEW DELHI**

TENDER NOTICE

SUB: Request for Submitting Tender/Quotation for Translation Material in Hindi

On behalf of the Lt. Governor, Delhi Urban Development Deptt. invites Seal Tender/Quotations from eligible and qualified impaneled Persons/Agencies for translation of material from English to Hindi . The work includes translation from English to Hindi The work include translation from English to Hindi in respect development work executed by MCD, DJB, DDA, DSIIDC, PWD, Land & I&FC Deptt etc. in 70 Assembly Constituencies of Delhi. The work is urgent being a CIC matter and need to be completed within a fixed time period. The quantum of translation words are approximately 2 lakh. The last date of submission of document in box is 24/07/2014 at 6:00 P.M. and tender will be opened on 25/07/2014.at 3:00 P.M.in the chamber of Dy. Secretary (Admn.)

S. No.	No. of Item	Quantity (Approx)
1.	Translation from Eng. To Hindi with regard to development work done by various agencies under the MLALAD Scheme.	2 lakhs
2.	Hindi Typing with regard to development work done by various agencies under the MLALAD Scheme.	2 lakhs
3.	Vetting from Eng. To Hindi with regard to development work done by various agencies under the MLALAD Scheme.	2 lakhs
4.	Proof Reading from Eng. To Hindi with regard to development work done by various agencies under the MLALAD Scheme.	2 lakhs

Terms & Conditions

1. The work shall be completed in all respect within one month from the date of award of work.
2. The work being of urgent nature therefore no extension of time shall be granted.
3. No advance payment will be made. Entire amount will be paid after the completion of works and to the satisfaction of the Competent Authority.
4. All original documents shall be returned along with one translation copy and with soft copy.
5. No stationary/electronic items will be provided by the Deptt.
6. No space/accommodation/rent will be provided by the deptt.
7. Discloser of any amount of work will be viewed seriously and serious action will be taken.
8. Please upload this matter in the U.D. Department website.

To F 18(256)A/UD/P18/2012-2012-2021 Dated 11/7/2014

1. **Sh. Durg Vijay Veer Singh Deep**
All India Radio, Govt. Of India
Akashwani Bhawan
New Delhi-110001

2. **Sh. Bhuvan Chandra Khadoori**
All India Radio, Govt. Of India
Akashwani Bhawan
New Delhi-110001

3. **Sh. Sukhdev Raj**
Deppt. of Art, Culture & Language
CNCTD
7TH Level, 'c' wing
Delhi Secretariat New Delhi

4. **Sh. Vijay Laxmi Kasotia**
Press Information Bureau
Govt. of Delhi
Shastri Bhawan
New Delhi-110001

5. **Sh. Radhey Shyam Bhardwaj**
(Dy. Director)
C-53, Nanak Pura
New Delhi-110021

6. **Sh. Ramesh Chdra**
Lok Sabha Secretariat
Parliament House Annexe
Govt. of India
New Delhi

7. **Sh. Davesh Kumar**
Jg-II/705-A
Vikaspuri, New Delhi-110018

8. **Sh. Sameer Sinha**
Press Information Bureau
Govt. of Delhi
Shastri Bhawan,
New Delhi-110001

9. **Sh. Rajender Prasad Upadhyay**
All India Radio
Govt. Of India
Akashwani Bhawan
New Delhi-110001

10. Notice Board



(G.S Rawat)

Dy. Director (Plg.)
UD Deptt. GNCTDE

F 18 (256) A / UD / P / 18 / 2012 — 2012 — 2021 — Dated 11/7/2014